

**Manchester City Council  
Report for Information**

**Report to:** Standards Committee – 15 June 2017  
**Subject:** Updating the Member Registers: Interests and Hospitality  
**Report of:** City Solicitor

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**Purpose of the Report**

To inform the committee of the procedures for updating the Registers that cover Members' interests and any gifts and hospitality declared and provide details of gifts and hospitality the Lord Mayor has accepted and refused during the 2016/17 Municipal Year.

**Recommendation**

That the report be noted.

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**Wards Affected:** All

**Financial Consequences for Revenue Budget**

None directly.

**Financial Consequences for the Capital Budget**

None directly.

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**Contact Officers:**

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**Background documents (available for public inspection):**

The Registers

## 1.0 Background

### 1.1 The five relevant parts of the Council's Constitution are

In the Code of Conduct for Members - Part 6, Section A

“8.1 Within 28 days of becoming a Member or **Voting** Co-opted Member, you must notify the Monitoring Officer of any ‘disclosable pecuniary interests”

“11.1 In addition to the disclosable pecuniary interests notifiable under the Localism Act 2011, you must within 28 days of your election or appointment to office (where that is later) notify the Monitoring Officer in writing of the details of your other personal interests, where they fall within the categories set out in paragraph 11(2) below for inclusion in the register of interests”

and in Gifts and Hospitality Guidance for Members – Part 6 – Section D

“the Council requires members to notify the Monitoring Officer of any gifts or hospitality accepted by either themselves or their partner by or on behalf of the elected member in connection with their appointment as an elected member or representative of the Council with an estimated value of at least £100.”

“It is recommended that where a member refuses any gift or hospitality offered to them or to their partner in connection with their position as an elected member/representative of the Council, the member should notify the Monitoring Officer of the refusal as soon as reasonably practicable. The Monitoring Officer will maintain a register for this purpose.”

“Notifications will be included in the register of members’ interests, a copy of which is available for public inspection and is published on the Council’s website (subject to the rules on sensitive interests set out in paragraph 16 of the Code).”

## 2.0 Implementation

### 2.1 Although the Constitution refers to a number of different declarations all are maintained and updated as a single collective reference for each Councillor. The registers are just the collection of these forms into a paper filing system and single online reference facility.

[http://www.manchester.gov.uk/downloads/download/5102/the\\_register\\_of\\_members\\_interests](http://www.manchester.gov.uk/downloads/download/5102/the_register_of_members_interests)

### 2.2 A standard form is used to help members declare pecuniary and personal interests. That form also has a section on it that allows members to make any gifts and hospitality declarations (Question 3 of Part 2).

- 2.3 Paper copies of the forms are held in the Town Hall and are available for inspection by the public, but since the forms all went online such inspections are rare.
- 2.4 The forms provided by members are scanned, redacted, and published on the Council's website. As and when a member provides an updated version of the whole form the new version is scanned, redacted, and uploaded to replace the previous one. So only the most recent form is available online, older versions of forms are retained in the paper filing system.
- 2.5 These updates are normally made and published as and when necessary. However, at the time of the Annual Meeting of the Council in May this year Councillors were asked to review their current entry in the register and update this if necessary. As of the time of writing this report 24 members have provided a new form for publication, and 25 have returned their current version to indicate that no changes are needed. The work on the General Election has meant that those 24 new forms have yet to be uploaded to the website, at the time of the publication of this report. However, they will be available on the website before the committee meets.
- 2.6 In addition to these standard forms, it is normal for declarations of gifts and hospitality to be made by way of an email sent by the Councillor. These individual emails are saved and appended to the Councillor's declaration form, and the form plus appendix published on the website as a replacement for the previous version of the form. The most recent example of this sort of declaration is attached as Appendix 2 to this report.
- 2.7 The committee also requested details of the gifts and hospitality the Lord Mayor has accepted and refused during the 2016/17 Municipal Year. This is set out in Appendix 1 to the report. Where the attendant was an individual their names have been redacted on the basis this information constitutes personal data under the Data Protection Act 1998.

LIST OF GIFTS RECEIVED BY LORD MAYOR COUNCILLOR CARL AUSTIN-BEHAN 2016-17  
Attendant to complete when Lord Mayor is presented with gift

Date	Organisation/Group	Gift Description	Value	City/Personal	Attendant
22/05/2016	Mr Sinha	Book x 2 (Great Monuments of the Indian Subcontinent)	£10.00 £10.00	City Personal	
28/05/2016	Malaysian Community School	Ornament of Twin Towers	£5.00	Personal	
		Framed Photo of Malaysia Community School	£5.00	Personal	
10/06/2016	Portuguese Consulate (National Day of Portugal)	Book of Madeira Madeira Embroidery	£10.00	Personal (Lord Mayor's Consort)	
		Bottle of Port	£10.00	Personal	
12/06/2016	Meditation 2.0 – Go Deeper	World Culture Festival Book and the Art of Living Scarf	£10.00	Personal	
15/06/2016	State Bank of India	Bouquet of flowers	£25.00	Personal	
16/06/2016	National Football Museum	Replica Cuju ball on stand and National Football Museum literature	£10.00	Personal	
22/06/2016	Mayor of Luizhou	Metallic and bronze small picture in presentation box and guide to Liuzhou	£15.00	City	Office
11/07/2016	China and Suman Education Interns	Book mark	£5.00	Personal	
12/07/2016	Wuhan Little Ambassadors visit	Various gifts – fans, letter openers, etc	£20.00	Personal	Office
July 2016	Geoffrey Key	G Key coffee table book by Judith M O'Leary.	£20.00	Personal	Received by post from
18/07/2016	Israeli Young Ambassadors	Home Blessing plaque	£5.00	Personal	

Date	Organisation/Group	Gift Description	Value	City/Personal	Attendant
27/07/2016	Honourable Adedoyin Salami, Nigeria	Diary	£10.00	Personal	
25/08/2016	Delegation from State Owned Assets Supervision and Administration Commission of the State Council, China	Silk Tie/Scarf Set and Model train (China Standardised EMU 350 km/h)	£20.00	Personal	Office
27/08/2016	Adidas	Rainbow Tracksuit and Trainers (Lord Mayor & Consort)	£200.00	Personal	
12/09/2016	Sven schulz , Mayor of Finance and HR Chemnitz	Bust of Karl Marx	£25.00	City	
15/09/2016	Kew Gardens	Seed kit	£5.00	Personal	
15/09/2016	Manchester Museum	Born not Manufactured (book)	£14.99	Personal	
19/09/2016	Sports Association Of Thailand	Silk tie and t-shirt, Parker pen	£50.00	Personal	
27/09/2016	Didsbury Parsonage Trust	Mug, book, DVD post cards, cloth	£20.00	Personal	
Sept 2016	Louise Marshall and Cath Fernley	Anna Violet picture of Town Hall and Albert Square during Pride	£95	Personal	
12/10/2016	Student from Charleville and Burnage high for Boys	2017 calendar and Almanac	£12.50	Personal	
20/10/2016	Mayor of Benxi, China	Decorative tray and scroll	£15.00	City	Office
16/11/2016	Chaophraya restaurant	Gold leaf statue	More than £100	City	Presented at 10 <sup>th</sup> anniversary event
02/12/2016	The Consul General of Republic of Iraq	I silver and wood engraved pen	£10.00	Personal	Delivered to office

Date	Organisation/Group	Gift Description	Value	City/Personal	Attendant
06/12/2016	Chinese Delegation from the Football Management Centre (Inner Mongolia)	Scarf Brass plaque of Genghis Khan	£15.00	Personal City	Office
07/12/2016	Senior delegation from the Ministry of the People's Republic of China	Scarf	£5.00	Personal	
08/12/2016	Delegation from Chinese Ministry of Finance	Two silk scarves	£10.00	Personal	
08/12/2016	Consul General of Poland	Books and DVD	£25.00		
12/12/2016	Crumpsall Lane Primary School	School sweatshirt	£10.00	Personal	
16/12/2017	Thomas Cook Airlines	<i>Holiday in Mykonos for Lord Mayor and Lord Mayor's Consort 3 days flight and accommodation (4 – 7 May 2017) – gift declined, Lord Mayor paid for holiday</i>	<i>over £100</i>	<i>Personal</i>	<i>Email</i>
Dec 2016	Christine Lawley, Artist, Mirabel Studios	Northern Quarter Calendar 2017	£5.00	Personal	Posted to office
Dec 2016	Scarlet Raven	2 x Somme interactive paintings	More than £100	Personal	
Jan 2017	C J Taylor Art	Manchester Pride Bee artwork	More than £100	Personal – LM donated to City to display in Central Library	Delivered to office
23/02/2017	Ministry of Foreign Affairs, Bangladesh	2017 Bangladesh Calendar 2017 Bangladesh Diary	£5.00	Personal	Delivered to office

<b>Date</b>	<b>Organisation/Group</b>	<b>Gift Description</b>	<b>Value</b>	<b>City/Personal</b>	<b>Attendant</b>
18/04/2017	Mr Li Puinggui	Chinese Biscuit in box set	£10.00	City	Delivered to office
24/04/2017	Mr Thomas Stefan Los, Bottle Candle Co	2 Candles		Personal	Delivered to office
27/04/2017	China Delegation	Chinese book Chinese tea set	£10.00 £20.00	Personal	
29/04/2017	GB U17s Water Polo team	Autographed Water Polo Ball GB speedo Trunks	£15.00 £25.00	City Personal	
01/05/2017	Oman Air	Silver and Gold coloured Plate		City	
02/05/2017	Joseph Holts Brewery	Book on the History of Joseph Holt brewery	£4.99	Personal	



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## Declaration of Interests

1 message

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**Richard Leese** <r.leese@manchester.gov.uk>  
To: Donald Connolly <d.connolly@manchester.gov.uk>  
Cc: Tracy Kiely <t.kiely@manchester.gov.uk>

18 May 2017 at 15:45

Please add receipt of hospitality with an approximate value of £200.00 as a guest of Manchester Life on the occasion of a charity fund raising dinner in honour of Sir Howard Bernstein held on April 20th, 2017